

## **DRAFT**

### Minutes of the 12/14/19 Regular Meeting of the Board of Directors of the Mountain Valley Association

Held at Quail Valley Water District, 24750 Sand Canyon Road, Tehachapi, CA

1. Meeting called to order at 9:00AM by Hardenbrook. Quorum met. Board members present: Randy Hardenbrook, Joan Tyer, Rita Leonard, Jean Grodewald, Patt Birley (arrived late)
2. Motion by Grodewald to accept agenda, Leonard 2<sup>nd</sup>. Motion carried unopposed.
3. Public comments: None
4. Motion by Leonard to accept minutes of 9/09/19 regular meeting as written, Grodewald 2<sup>nd</sup>. Motion carried unopposed.
5. D&O reports: President Hardenbrook reported the non-renewal notice from the insurance company simply means the policy will be re-written by a new sub-carrier for the umbrella policy. Leonard reported Oscar's Concrete offered cement debris from a job that will be done in April, 2020 for placement in the wash bed on Sand Canyon. Board will vote for approval under Item 12 of this agenda.

#### **Action items:**

6. Financial reports reviewed. Motion by Hardenbrook to review checkbook register and bank statement monthly; the remaining financials review quarterly. Tyer 2<sup>nd</sup>. Motion carried unopposed. Motion to approve financial report by Grodewald. Tyer 2<sup>nd</sup>. Motion carried unopposed.
7. Motion by Leonard to prepare and send out Notice in Claim of Lien as per Civil Code Section 5660 to all members with delinquent accounts. Grodewald 2<sup>nd</sup>. Motion carried unopposed. To be mailed out with late account notices.
8. Motion by Grodewald to approve changes to rules relating to returned check fee, certified mail fees and minimum balance carry-over. Leonard 2<sup>nd</sup>. Motion carried unopposed. Returned check fee will now be \$30.00. Any remaining balance on a member's account under \$10.00 will be carried-over to the next statement, interest will apply.
9. No action.
10. Discussion regarding the payment of a facility use fee to Quail Valley Water District for the meetings held there. Tyer felt it was a conflict of interest as QVWD is an owner in Tract 3312 and no other owners in the past received compensation; requested it be given to legal counsel for determination, request denied. Motion Birley to approve payment of the facility use fee. Leonard 2<sup>nd</sup>. Ayes - 3, Nay - 1, Abstaining - 1. Motion carried.
11. No action
12. Motion by Leonard to allow Oscar's Concrete to place concrete rubble to be used as rip rap (man-placed rock or other material used to armor shorelines, stream beds, bridge abutments, pilings and other shoreline structures against scour and water, wave, or ice erosion) in the wash where the repair was done to Sand Canyon Road. Birley 2<sup>nd</sup>. Motion carried unopposed. Remaining stop signs needed (already approved) to be purchased. Monument covers on Fernhill to be placed.

13. Motion by Hardenbrook a budget of \$700.00 for purchase of two laptops for use by the Association's Secretary and Treasurer be approved. Birley 2<sup>nd</sup>. Motion carried unopposed.

14. Future agenda items: Specific job duties for officers; increase in annual assessment.

15. Birley motion to adjourn. Meeting adjourned at 10:33AM.

Next regular meeting January 11, 2020

Approved as written: Y N \_\_\_\_\_  
Joan Tyer, Secretary