

MOUNTAIN VALLEY ASSOCIATION

**11408 Halter Drive
Tehachapi, CA 93561
(661) 750-9044**

DRAFT

Minutes of the 5/11/19 Regular Meeting of the Board of Directors of the Mountain Valley Association

Held at Quail Valley Water District, 24750 Sand Canyon Road, Tehachapi, CA

1. Meeting called to order at 9:01 AM by Hardenbrook. Quorum met. Board members present: Randy Hardenbrook, Joan Tyer, Rita Leonard, Patt Birley, Karl Schlitz
 2. Tyer motioned to strike item 12 (previously done in prior meeting) and accept Agenda, Birley 2nd. Motion carried unopposed.
 3. Public comments: None
 4. Leonard motioned to accept Minutes of 4/13/19 regular meeting as written, Birley 2nd. Motion carried unopposed.
 5. President Hardenbrook reported The Trust Management will no longer provide service to manage the election or serve as Inspector of same.
Treasurer Leonard reported the transfer of \$20K from checking to savings previously approved has been completed.
 6. No road committee report.
 7. Motion to approve payment of Workers' Compensation Insurance in the amount of \$377.00 by Birley, Leonard 2nd. Motion carried unopposed. Policy runs from May 2019 – May 2020.
- Action items:**
8. Motion by Hardenbrook to table to next meeting until minimum amount to keep in checking account to avoid fee is determined. Tyer 2nd. Motion carried unopposed.
 9. The need for a paid employee to handle issues with the road, other Association assets and coordinate volunteers discussed. Job description and requirements for Maintenance Worker I & II presented. Motion to adopt job description and table salary discussion by Hardenbrook. Leonard 2nd. Motion carried unopposed.
 10. Motion to table discussion and action to employ Maintenance Manager until salary in place by Leonard. Birley 2nd. Motion carried unopposed.
 11. Repair of Stable drainage culvert set for Saturday, May 18, 2019. \$200 budget previously approved. Schlitz to coordinate volunteers. Motion to approve \$5K for Sand Canyon wash crossing repair by Leonard, Birley 2nd. Motion carried unopposed. Schlitz to coordinate. Benefits and advantages of purchasing tractor discussed. Motion by Leonard to budget \$15K to purchase used tractor for grading of the dirt roads by the Association rather than hire outside contractor. Birley 2nd. Motion carried unopposed.
 12. Stricken from Agenda
 13. Motion by Hardenbrook to table. Hardenbrook to research voice over internet as opposed to using AT&T phone service. Tyer 2nd. Motion carried unopposed.
 14. No action

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15. Future agenda items: Election

16. No further business for discussion, Birley motioned to adjourn. Meeting adjourned
10:56 AM

Next regular meeting June 8, 2019

The Board of Directors
Mountain Valley Association

DRAFT