

DRAFT

Minutes of the 6/12/21 Regular Meeting of the Board of Directors of the Mountain Valley Association

Held at Quail Valley Water District, 24750 Sand Canyon Road, Tehachapi, CA

1. Meeting called to order at 9:01AM by Hardenbrook. Board members present: Randy Hardenbrook, Joan Tyer, Rita Leonard, Jean Grodewald, Patt Birley. Quorum met.
2. Motion by Grodewald to accept agenda as written. Leonard 2nd. Motion carried unopposed.
3. Public comments: None
4. Motion by Grodewald to accept minutes of 5/8/21 regular meeting as written, Birley 2nd. Motion carried unopposed.
5. D&O reports: None

Action items:

6. Review and discussion of monthly financial reports. Motion by Grodewald to approve payments/expenditures. Birley 2nd. Motion carried unopposed.
7. No action
8. Discussion regarding use of volunteers which by CA law are considered employees. Application and statement of health forms need to be implemented as well as description of duties. Hardenbrook to refer to counsel.
9. Discussion of continuing to use volunteers, use of hired contractors or paid employees to perform maintenance of MVA properties. Hardenbrook motioned to add Christina Rodrigues and Paul Harrah to list of volunteers. Birley 2nd. Motion carried unopposed.
10. Progress is being made in establishing CA HOA assumption of all administrative duties. A bank account will be opened at Wells Fargo. Board will travel to Upland to sign account documents; also to transfer all hard copy records to the office of CA HOA.
11. Discussion of request by member for ADR and response from counsel sent via email. Member also again requested copies of all minutes from 2015 to present. Hardenbrook composed a response; CA HOA and counsel reviewed and approved. Birley motioned the response be sent via email and USPS. Tyer 2nd. Motion carried unopposed.
12. Board will travel to the office of CA HOA to establish contact in person and procedures to ensure administrative tasks are being satisfactorily completed by CA HOA.

13. Grodewald motioned to approve Resolution 2021-002 establishing President, Vice President, Treasurer and Secretary as signors on an account to be opened at Wells Fargo bank. Leonard 2nd. Motion carried unopposed.
14. Tabled for futher research into options regarding the grader.
15. Motion by Leonard to contract with Condo Properties as Inspector of Elections with amendments to contract suggested by counsel. Birley 2nd. Motion carried unopposed. Cost will be \$1500.00.
16. Annual members meeting will be held 9/18/21 along with a barbeque. Birley motioned to approve a budget of \$300.00. Tyer 2nd. Motion carried unopposed.
17. tbd
18. Being no further business to come before the Board, Birley motioned to adjourn. Meeting adjourned 10:06AM

Next regular meeting July 10, 2021

Approved as written: Y N

Joan Tyer, Secretary